



Redline Equipment  
 4982 St. Rt. 66, PO Box 181  
 Archbold, OH 43502  
 Phone 419-445-0810  
 Fax 567-444-4098

## Information Form

*Information form must be completed and signed in order to process!*

Legal Company Name			DBA	Date		
Billing Address			Ship-To-Address		Email	
City	State	Zip	City	State	Zip	
Phone #	Cell#	Fax#	Phone #	Cell#	Fax#	

**Type of Business:**  Corporation  Partnership  Sole-Proprietorship  LLC  Other \_\_\_\_\_

**Business Description:** \_\_\_\_\_ **Date Established:** \_\_\_\_\_

If general partnership, sole proprietor or single entity or partnership LLC please complete the following:

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Principal or Owner			Title		
Address			Email		
City	State	Zip			
Phone#	Cell#	SS#			

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Principal or Owner			Title		
Address			Email		
City	State	Zip			
Phone#	Cell#	SS#			

**If Incorporated business or Corporate LLC please complete the following information and authorization data:**

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Business EIN number	Number of Employees	Number of Employees to be authorized
Accounts Payable Contact	Payables Phone Number	Payables Cell Number
Method to send information (Mail/E-mail/Fax)	Payables E-mail	Fax Number

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Name of Authorized purchaser	Phone	Email
Name of Authorized purchaser	Phone	Email
Name of Authorized purchaser	Phone	Email
Name of Authorized purchaser	Phone	Email

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Do you require Purchase Order Numbers?  Yes  No      Number of Invoices Required \_\_\_\_\_

Estimated Monthly Requirements \$ \_\_\_\_\_ Estimated Annual Sales \$ \_\_\_\_\_

By providing your mailing address, email address, telephone numbers including cell phone numbers and fax numbers, you consent to receive communication sent by or on behalf of, Your Name, via mail, email, telephone or cellphone and/or fax.

Has this company, its officers or principal owners ever declared bankruptcy of any kind? \_\_\_\_ Yes \_\_\_\_ No  
If yes, please give details. \_\_\_\_\_

How long at current location? \_\_\_\_\_ Do you own or rent your space? \_\_\_\_\_

Name of Landlord or Mortgagor \_\_\_\_\_ Have there been any changes of ownership in the past 5 years? \_\_\_\_\_

Do you pledge or borrow on your accounts receivable? \_\_\_\_\_ From whom? \_\_\_\_\_

**Tax Information:**  Taxable       Non-Taxable or Exempt      Reason \_\_\_\_\_

Sales Tax Number \_\_\_\_\_ State \_\_\_\_\_ Federal Tax ID: \_\_\_\_\_

**Taxes:** Sales taxes are due and payable with each purchase to a taxable customer. Only properly documented tax exemptions will be allowed. **Please complete and sign the enclosed Multi-State Exemption or provide your signed copy of this document. You must validate the reason why your purchase is sales tax exempt. Tax exempt status data is to be added to our systems for tracking.**

**Warranty Information:** Products and services sold by Redline Equipment may have manufacturer's warranties. Such warranty information will be communicated to the purchasing customer at the time of purchase.

**Information Form Signatures:**

Signature _____	Name _____	Title _____	Date _____
Signature _____	Name _____	Title _____	Date _____

**For Current Customers with open accounts with balances and those seeking open accounts:**

**Credit Terms and Agreement:**

Terms of Credit: Standard terms are net due by 10<sup>th</sup> of the month following purchase. Past due amounts are subject to a finance charge of 1.5% per month. If collection of this account becomes necessary, customer agrees to pay all costs of collection, including, but not limited to reasonable attorney’s fees and cost of suit incurred. Returned materials may be subject to a restocking charge. Returned checks will be subject to return check fees. **When Credit is extended, it is contingent upon prompt payment, according to the agreed upon terms and will be restricted by a credit limit - to be determined by the Credit Department. Open credit may be withdrawn at any time.** All credit applications are subject to periodic review and will require updates. **Credit privileges can be withdrawn at any time without notification if the account goes past due.** Any litigation concerning this contract may be commenced, at the sole discretion of credit grantor, in any local, state or federal court. Customer agrees to pay a time-price differential at a percentage rate of 1% of the total of the delinquent invoices when the invoices become past due. These charges are construed as time-price differentials and therefore these charges are not to be considered interest. Total monthly finance charge and time-price differential is 1.5% per month on past due balances. Changes in terms may occur from time to time. **Redline Equipment** endeavors to apprise customers of changes in terms in advance of such changes taking place.

Checks that are marked “payment in full” are invalid unless sent to the Credit Manager at Redline Equipment, PO Box 181, Archbold, OH 43502 under the terms of a previously arranged agreement. We reserve the right to return your check within 90 days and under no circumstances will a “payment-in-full” or “in-full settlement” checks be allowed except pursuant to a separate written agreement, assuming that payment is less than the invoice and time-price differential amounts set forth on the statements. Otherwise, it will be presumed that the full-payment check was tendered in bad faith, and the check will not be accepted as full settlement on an account.

Any claims of errors or discrepancies in the billings must be submitted to our office in writing within 15 days of receiving a bill, otherwise all such objections are deemed waived and the account will become stated.

For customers with open accounts and open balances, payments made on account will generally be applied to the oldest open items and finance/service charges first. This is generally in the best interest of the customer to reduce the finance charges in the interest of the customer. Customers desiring payments to be applied outside this policy will need to advise the Accounting team or Credit Manager at the corporate office. The store personnel can only take the payment on account, not control the application.

**Additional Credit Application Form Information:**

**Customers with open accounts with balances desiring to maintain a credit standing or new customers desiring to establish open credit:**

The following information will be required to determine any future credit limits or to maintain current open account status. In the interest of moving toward best practices in business, Redline Equipment may verify any and all of this information in determining the ongoing credit status of any present customer. Please provide three trade references and up to three bank references, with complete contact information. The Security Agreement and Personal Guaranty sections are also required.

Trade Reference			Title			Trade Reference			Title		
Address			Email			Address			Email		
City		State	Zip			City		State	Zip		
Phone#						Phone#					

<b>Trade Reference</b>	<b>Title</b>		<b>Bank Name</b>
<b>Address</b>	<b>Email</b>		<b>Address</b> <b>Email</b>
<b>City</b>	<b>State</b>	<b>Zip</b>	<b>City</b> <b>State</b> <b>Zip</b>
<b>Phone#</b>	<b>Cell#</b>	<b>SS#</b>	<b>Phone#</b> <b>Acct#</b> <b>Balance</b>

  

<b>Bank Name</b>	<b>Bank Name</b>	
<b>Address</b>	<b>Email</b>	
<b>City</b>	<b>State</b>	<b>Zip</b>
<b>Phone#</b>	<b>Acct#</b>	<b>Balance</b>

**Security Agreement** The customer agrees that a first priority security interest in the equipment purchased or service received is hereby granted to **Redline Equipment** to secure payment in full of the purchase price and all obligations owed.

This is a guaranty of payment and does not require an independent collection against the business. Should any action be brought, the guarantor may be sued simultaneously with the business entity and both the guarantor and the business entity will bear the costs of such actions as are necessary to enforce collection of the account.

Applicant's signature attests financial responsibility, ability and willingness to pay our invoices in accordance with our terms. The information on this application is for the purpose of maintaining credit and is warranted to be true. I/We understand that approval for credit is based on a complete review of all information submitted and I/We authorize and release approval for you to investigate all bank and trade references. The undersigned officer warrants that he or she is authorized to execute this application. The parties agree a facsimile copy of signature is the same as original.

Signature	Name	Title	Date
Signature	Name	Title	Date

**Personal Guarantee & Consumer Credit Authorization:**

For good and valuable consideration I/we of \_\_\_\_\_ company agree to personally assume all liabilities, present and future contracted to herein including but not limited to: all open account sales, all written and verbal contracts secured and unsecured and any other sales transaction for the duration of our business relationship with **Redline Equipment**. The **Guarantor** acknowledges that this Guarantee is a Guarantee of Payment, and the **Guarantor's** obligations under this Guarantee are and shall at all times continue to be absolute and unconditional in all respects, and shall at all times be valid and enforceable irrespective of any other agreements or circumstances of any nature whatsoever which might otherwise constitute a defense to this Guarantee and the obligations of the **Guarantor** under this Guarantee or the obligations of any other person or party (including, without limitation, the **Customer**) relating to this Guarantee or the obligations of the Guarantor Hereunder. It is understood that this is a personal guaranty and not a corporate guaranty.

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Signature	Name	Title	Date
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The Undersigned hereby consent(s) to **Redline Equipment's** use of a business credit report or non-business consumer credit report on the undersigned in order to further evaluate the credit worthiness of the undersigned as principal(s), proprietor(s) and/or guarantor(s) in connection with the extension of business credit as contemplated by this credit application. The undersigned hereby authorize(s) **Redline Equipment** and its agents to utilize a consumer credit report on the undersigned from time to time in connection with the extension of continuation of the business credit represented by this credit application. The undersigned as [am] individual(s) hereby knowingly consent to the use of such credit report consistent with the Federal Fair Credit Reporting Act as contained in 15 U.S.C @1681 et seq..

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Signature	Name	Title	Date
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Signature	Name	Title	Date
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Acct# _____
Sls# _____ Line _____
D-Code _____ PO _____
Approved By _____